

Application to establish a company

I/We, the undersigned, hereby apply to **AAA Regent Consultants Ltd** to incorporate a company in the jurisdiction indicated and provide you below with all the necessary information.

A. DETAILS OF THE PROPOSED COMPANY

Jurisdiction Registration	
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A1. Proposed Company Name

Primary Choice for Proposed Company Name	
Alternative Name 1	
Alternative Name 2	
Alternative Name 3	

A2. Purpose of the Company

Trading Holding Property Financing Investment

Other (please specify)

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Please provide in the box below information on how the Company will be used listing activities, goods to be traded and services to be provided.

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A3. Sources of Funding the Company

Please give information on how the capital requirements of the company will be funded

Owners Funds Bank Loan

Other (please specify)

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A4. Company Estimated Fund Flows

Start up Capital	
Annual Turnover	
Number of Annual Inward Transfers	
Value of Annual Inward Transfers	
Number of Annual Outward Transfers	
Value of Annual Outward Transfers	
Currency of Transactions	

B. COMPANY OFFICERS AND STRUCTURE

B1. Details of Directors, Shareholders and Beneficial Holders

Name	Surname	Director ^(*)	Shareholder ^(*)	Nominee ^(*) Requirement	Number or % of shares

(*) Please write "yes" where applicable.
(full details of the above should be provided in section D below, one page for each person to be appointed).

We require **AAA Regent Consultants Limited** to provide (number) Director(s) for the company

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B2. Company Secretary

Name	
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(full details should be provided in section D below, as for officers in B1 above).

We require **AAA Regent Consultants Limited** to provide a secretary for the company

(it is best for the smooth running of the company that **AAA Regent Consultants Limited** appoint the company secretary; unless strong reasons point to the contrary)

B3. Registered Office

The Registered Office Address for the proposed company is:

Street, Number, Office, Area Code, City	
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We require **AAA Regent Consultants Limited** to provide a registered address for the company

C. OTHER SERVICES

We shall also require the following services from your company:
(Please write "yes" where applicable)

Accounting Services and Preparation of Management Accounts	
Opening of Bank Accounts	
Provision of Bank Signatories	
Inward/Outward Transfers	
Tax Advice and Planning	
Audit Arrangements	
Other (Please Specify per List of Services):	

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D. DETAILS OF SHAREHOLDERS, DIRECTORS, COMPANY SECRETARY AND MANAGERS

(one copy for each)

Capacity (Section B1. No.).	
Family Name (Surname)	
First and Other Names	
Occupation	

Passport Number & Expiry	
Nationality	
Date of Birth	
Place of Birth	
Residence Telephone	
Email Address	
Mobile Telephone	
Residential Address	

Employer	
Occupation	
Title/Position	
Telephone	
Facsimile	
Email	
Website	
Employment Address	

Please arrange to send all correspondence to:

Residential Address ()
Employment Address ()
The following address:

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E. COMPANY AUTHORIZED REPRESENTATIVE

The following person is authorized to provide instructions for and on behalf of the shareholders and beneficial owners to **AAA Regent Consultants Limited**.

Family Name (Surname)	
First and Other Names	
Signature	

(full details should be provided in section D below, as for officers in B1 above).

F. STATEMENT OF PROMOTERS OF COMPANY

- 1./We the person(s) whose name(s) appear below, state, declare and by our signature below confirm that we are the ultimate beneficial owners of the company that we have requested **AAA Regent Consultants Limited** to set up and we have read and agree to be bound by their terms of business.
- 2./We declare that the company will not be used in any criminal activity or for any other illegal purposes financial or otherwise.
- 3./ We declare that we have never been convicted of any criminal offence nor have I/we ever been declared bankrupt or the subject of an investigation by any regulatory body.

Name	
Signature	

Name	
Signature	

Name	
Signature	

Name	
Signature	

APPENDIX

A. GUIDELINES WHEN COMPLETING THE FORM

- a) When choosing a name avoid words of political or religious origin. Names of countries or words of offensive or insulting nature are forbidden.
- b) Complete all fields especially those requesting personal details.
- c) The description of operations to be inserted may be edited or be incorporated as they are into the Memorandum of the Company.
- d) For each name of shareholder, director, manager or secretary please print or copy section **D** and complete it accordingly.
- e) If you wish the appointment of nominees for shareholders please indicate so by writing yes next to the relative name in the appropriate box.
- f) Indicate the number of directors that you wish us to appoint if you so wish by writing the number in the YES box.
- g) Our company may appoint a secretary as appropriate.
- h) Please ensure that all passport copies are clear.
- i) CV's should give an outline of the professional qualifications of the person.
- j) Put your initials on each submitted page and your full signature on the last page.
- k) If the applicant is a company please provide relative notarized certificates of registration clearly indicating the corresponding end shareholder. The company's official stamp should be placed next to the signatures of the authorized persons.
- l) Bank references should not be more than three months old. A specimen may be provided on request.

B. DOCUMENTS

For each person completing and submitting section D then:

- i. where this person is a physical person, a copy of his/her valid passport should be provided.
- ii. where this person is a company (legal person) then legalized copies of the company's certificates of registration, officers, shareholders and registered address should be provided.

For certain types of company e.g. financial services, additional documents might be required such as Curriculum Vitae (C.V.), Bank reference letter, Clean Police Record etc.

C. SUBMISSION OF APPLICATION

Duly completed and signed applications should be sent to P.O.Box. 22654, 1523 Nicosia – Cyprus or faxed to +35722 353516.

Based on the contents of the application a Request for Payment will be issued with payment instructions. Once funds have been cleared this Application will immediately be processed. Depending on the jurisdiction of registration ten to twenty business days should be allowed for the registration of the Company and the issue of the relative certificates of registration.